



Conventions Trade Shows Flags & Flag Poles
 2900 S. Hydraulic Wichita, Kansas 67216
 316-943-1851 Fax 316-267-4804
 Email: info@henryhelgerson.com

RENTAL ORDER FORM

Company Name _____
 Street Address _____
 City _____ State _____
 Ordered by: _____ Email: _____

Booth # _____
 Phone _____
 Zip Code _____
 P.O. # _____

Following rental prices are for the duration of the show, and include delivery and removal.

SHOW COLORS: Black/White

Description	Standard Price	Discount Price*	Qty.	Total Price	
DISPLAY TABLES-Draped 3 Sides					Color
24"W x 30"H x 4'L	\$28.00	\$25.00			
24"W x 30"H x 6'L	\$32.00	\$28.00			
24"W x 30"H x 8'L	\$42.00	\$38.00			
30"W x 30"H x 8'L	\$42.00	\$38.00			
DISPLAY TABLES (42" Counter Height)-Draped					Color
24"W x 42"H x 4'L	\$40.00	\$35.00			
24"W x 42"H x 6'L	\$45.00	\$40.00			
24"W x 42"H x 8'L	\$50.00	\$45.00			
30"W x 42"H x 8'L	\$50.00	\$45.00			
DISPLAY TABLES-Undraped					
24"W x 30"H x 4'L	\$17.00	\$12.00			
24"W x 30"H x 6'L	\$19.00	\$14.00			
24"W x 30"H x 8'L	\$26.00	\$21.00			
30"W x 30"H x 8'L	\$27.00	\$22.00			
SPECIAL DRAPING (additional draping above contracted amount)					Color
3' high per foot	\$3.00	\$2.00			
8' high per foot	\$5.00	\$4.00			
BOOTH CARPETING					Color
10' x 10'	\$90.00	\$75.00			
10' x 20'	\$180.00	\$150.00			
10' x 30'	\$270.00	\$225.00			
10' x 40'	\$360.00	\$300.00			
Carpet Padding 1/2 the Price of Carpet Ordered					
Set-up Labor: (available upon request)					
Opening Day Cleaning: \$.24 x _____ sq. ft.					
Daily Cleaning: \$.24 x _____ sq. ft. x _____ # days					
EXPO FURNISHINGS					
42" High Cocktail Table	\$18.00	\$15.00			
42" High Cocktail Table with Tablecloth	\$32.00	\$28.00			
Plastic Side Chair	\$10.00	\$7.00			
Padded Chair	\$20.00	\$16.00			
High Stool with Back	\$20.00	\$16.00			
Floor Easel	\$12.00	\$10.00			
Wastebasket	\$7.00	\$6.00			
SUB TOTAL				\$	

Kansas Music Educators Association
February 24-26, 2022

Century II Wichita, Kansas

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|--|---------------------------------------|
| Draping Colors: | Carpet Colors: |
| Black Plum
Blue Red
Burgundy Silver
Green White
Gold | Black
Blue
Gray
Green
Red |

CLEANING: Includes vacuuming carpet and emptying waste baskets prior to show opening (after booth setup). Cleaning prior to opening of each day of show is also available.

***NOTE:** TO RECEIVE DISCOUNT PRICE ALL ORDERS MUST BE RECEIVED WITH PAYMENT THREE (3) WORKING DAYS PRIOR TO SHOW OPENING.

RECEIPT REQUEST __ YES ___ NO
 Receipt will be available when using online payment.

Payment:** Payment in full of rental charges, including applicable tax, must accompany your advanced order to qualify for the discount prices.

Check Enclosed
 Online Payment

Signature _____

7.5% Sales Tax \$ _____
 TOTAL DUE \$ _____